

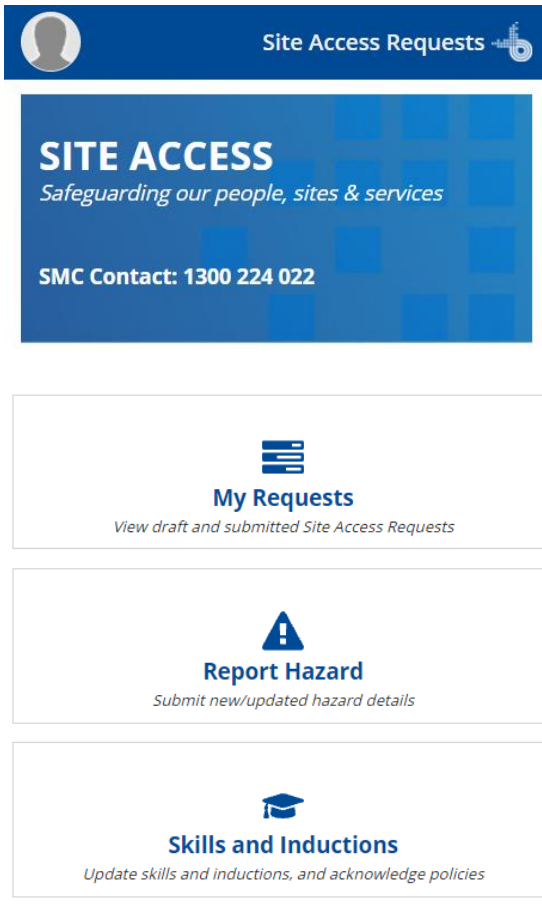
Site Safety Information in Appian FIM or Contractor - Once Site Access Request has been approved



This Instruction explains how a FIM, or Contractor can access the Site Safety Information for a site that has an approved Site Access Request. This applies as soon as the SAR is approved and is also applicable while logged onto the site.

On a mobile device

- Log into the App
- Scroll to the **My Requests** tile and select



- If you are the applicant – select the **As an applicant** option
- If you are not the applicant but are listed as a visitor – select the **As a visitor** option.

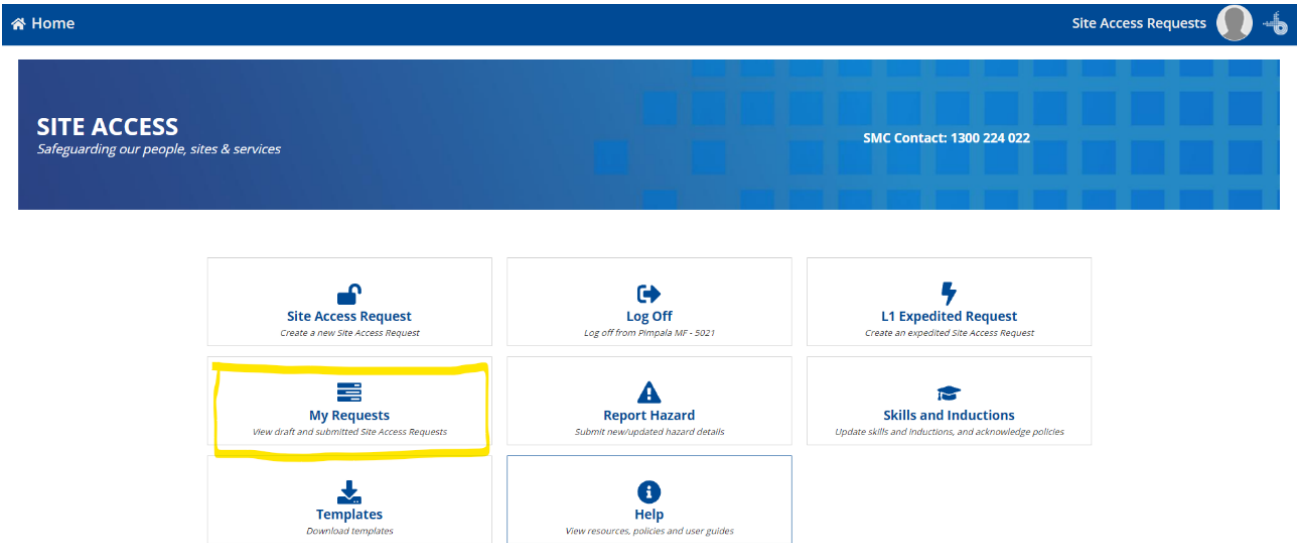
- Scroll down to the Site Access Request section and select the link under the Site Heading that relates to the site you will be attending.

Ref #	Site	Work Types	Status	Access Start	Access End
3957	5021 - Pimpala MF	Site inspection - Unescorted	Approved	03/11/2021 08:07	04/11/2021 08:37

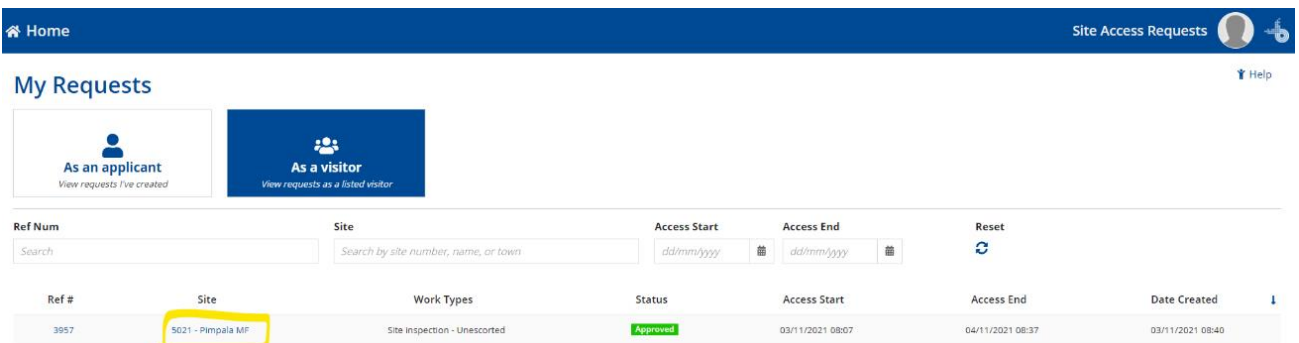
- Once the site summary page opens, select the **Site Safety Info** tab
- This will give you access to Site **Restrictions**, **Essential Site Info**, **Documents**, and **Info**

On a computer

- Select My Requests



- If you are the applicant – select the **As an applicant** option
- If you are not the applicant but are listed as a visitor – select the **As a visitor** option.
- Choose the Site Access Request and the link under “Site” for the one you want to see the Safety Info for.



- Select the **Site Safety Info** tab and then the tab for the info you wish to see.

